From: Ashish Gurjar/HR/Ankleshwar
Sent: 27 March 2023 13:53
To: Foram Maheshwari/Environment/Ankleshwar <foram.maheshwari@beil.co.in>
Cc: Mr. BHUPENDRA DALWADI (CEO – BEIL) <dalwadibd@beil.co.in>; Rakshita Vyas/Environment/Ankleshwar <rakshita.vyas@beil.co.in>; Nishat Shaikh/Human Resources/Ankleshwar <nishat.shaikh@beil.co.in>
Subject: FW: Requesting for work from home due to last phase of Pregnancy

Dear Foram,

As per your request and your doctor advice, we are allowing you for work from home for a week's time due to medical issue. You are requested to apply OD on LAMS.

As discussed pls. let us know about your maternity leave date.

Regards,

Ashish Gurjar

From: Foram Maheshwari/Environment/Ankleshwar <foram.maheshwari@beil.co.in>
Sent: 23 March 2023 10:27
To: Rakshita Vyas/Environment/Ankleshwar <rakshita.vyas@beil.co.in>
Subject: Requesting for work from home due to last phase of Pregnancy

Respected Mam,

As my pregnancy is in the last phase, i am facing difficulties to come and sit whole day in office. Also, my doctor has recommended to take work from home for proper rest. Doctor's recommendation letter is also attached here.

So, i am requesting you to allow me work from home for next 15 days and then after kindly request you to consider my Maternity leave.

Thanks and Regards,

Foram Patel

ENVIRONMENT OFFICER

BEIL INFRASTRUCTURE LIMITED.